

MEETING NO.1150

Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 4th October 2016 at the Parish Council Office, Devoran at 7.15pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	R Richards	B Thomas	K Hambly-Staite
	P Allen	S Thomas	C Shefford
	I MacDonald	V Gordon	C Johnson
		S Parker	

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer
Sam Edwards, Parish Council Apprentice
2 members of the public
Cornwall Councillor S Chamberlain

CHAIRMAN: Councillor Richards

1. INTRODUCTION

The Chair welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllrs Blake, C Kemp, M Kemp, Lightfoot and Andrew. Cllr Allen would be late attending.

3. APPROVAL OF MINUTES OF THE MEETING HELD ON 5th SEPTEMBER 2016

RESOLUTION: CLLR JOHNSON PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 5TH SEPTEMBER 2016 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR HAMBLY-STAITTE AND WAS CARRIED BY THE MEETING.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. PUBLIC PARTICIPATION

There were two members of the public present.

6. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MINUTES

The Clerk gave her update which is included at Appendix 1.

Cllr Hambly-Staite asked that a map showing all the defibrillator locations be included in the parish news and in the phoneboxes and on the noticeboards, when all defibrillators were in place. The Clerk would arrange this.

7. MATTERS FOR REPORT

Cllr Richards advised that himself and Cllr MacDonald attended a Community Network meeting last week which covered flooding issues and planning applications. Also highways issues relating to the works to the A390 and the effect of proposed new housing in Truro on these. There were also issues on the A39, one of which was the junction at the top of Arch Hill which is due to have a roundabout

installed instead of the current junction, however these works are now indefinitely delayed due to land ownership issues. It was hoped that a future meeting would focus on Cormac's work.

The Clerk, Chairman and Cllr Gordon had attended a meeting at the refurbished Devoran Village Hall with members of the Village Hall Committee and Sarah Newton MP who was supportive of the refurbishment work and wished to visit to see it for herself.

8. CURRENT REPORTS

Cornwall Council

Cllr Chamberlain gave the following report. Cornwall Housing Ltd has been under the spotlight recently, about 18 months they were running at a large deficit, but currently running at a profit of £400K a year. There is a Strategic Housing Review which will review how housing is provided in Cornwall, not just social rented by affordable housing as well, being run by a consultant, Jo Williams from Barnet Council. This is a very thorough review and Cllr Chamberlain has been heavily involved in this process. New ALMO (arms length management organisation), a new board has been appointed called Corserve, this ALMO will have a new Managing Director and Chair. The Chair will sit on all the subsidiary organisations (including Cornwall Development Company, Newquay airport, Cormac). These organisations will no longer have individual Chairs but these will be replaced with the Chair of the Corserve. The Chief Executive of Cornwall Housing and the Chair of Cornwall Housing have both resigned. A temporary replacement Chair of Cornwall Housing has been appointed, Vivian Tibbs. Cornwall Housing look after 10,500 houses, repairing, looking after tenants, running Homechoice register. This takes 398 staff to do this. Housing Association's in general have twice as many staff as Cornwall Housing. The social housing programme will end shortly, with 120 of 188 houses being built. There is a temporary accommodation problem, lots of private landlords being paid for temporary accommodation. Cllr Chamberlain would rather this money was spent on building hostels. There are about 12,000 people on the Homechoice Register, which has reduced significantly since the 3 year local connection criteria has been put in place. The governance review is being worked on and is indicating about 110 – 115 Councillors, compared to 123 currently. Cllr Chamberlain felt this was a sensible number as he felt that by halving the numbers of Councillors like in some areas this would just mean that the public would have difficulty getting hold of their Councillor. In answer to a question from Cllr Johnson, Cllr Chamberlain confirmed that Cornwall Council are taking in some refugee families but this is not a huge number.

There was a discussion about this new layer of management being put in to Cornwall Council with the new Corserve ALMO. Cllr Chamberlain was asked if we are bound to use Cormac for works to the roads. Cllr Chamberlain commented that Cormac put back in to Cornwall Council a substantial amount of money each year, we can have groundworks done by other companies but we have to have design work agreed and authorised by the highways authority (this included feasibility studies and project plans). Cllr Chamberlain suggested we contact the CEO of Cornwall Council to raise instances where we have had high prices quoted which have then precluded us affording works to be carried out where as if these were more affordable then we may have had the works done by Cormac.

Devon & Cornwall Police

The Clerk had provided crime figures for July, there were 12 in the parish and the Clerk would contact the neighbourhood policing team to try to get more details on the crimes as these categorised into quite broad categories and it was not clear exactly what the crime was.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave her financial report which is attached at Appendix 2.

Cllr Hambly-Staite would like to look at the budget headings and the Clerk asked that he let her know the queries he had so that she could speak to the Assistant Clerk who looks after the day to day finances to ensure these fitted into the accounting system.

10. LOCAL WARD REPORTS

Feock – Cllr Johnson

There were ongoing concerns regarding the speeding on the King Harry Ferry road. The Chairman advised that we were waiting for speed surveys to be carried out near to the Punchbowl and also on the King Harry Ferry Road. The Clerk would chase Highways for these surveys.

Cllr Hambly-Staite felt the speed limits on the different roads in Feock needed looking at as there did not seem to be any continuity. The Clerk was trying to source a map of the parish showing all the speed limits.

Cllr Johnson asked the Clerk to write to the King Harry Ferry Company to thank them for refurbishing the fingerpost at Fourturnings. Cllr Johnson has spoken to the King Harry Ferry Company regarding refurbishment of the Mount George fingerposts. The Clerk advised that the new football nets has been installed in Retallack Park and these had kindly been paid for by Sekoya Employment Solicitors.

Cllr Hambly-Staite said that new letters had been issued to residents in the Pill Creek area regarding the work to the currently blanket TPO, it was understood that this has been necessary due to several properties not being notified of the TPO.

Devoran – Cllr Gordon

A local resident Sally Brown had arranged seeds and a planting event with local children, to plant alongside the new footpath on the old A39. It was agreed for the Clerk to write to Sally to thank her. The Chairman said that a lot of positive comments had been received regarding then new footpath and grateful thanks to everyone who had been involved.

Caron Downs – Cllr Richards

The defibrillator will be installed shortly in the Forth Coth phonebox once the cabinet has been arranged. The window has been installed in the bus shelter in the last few days. There were unfortunately no volunteers as yet for a co-ordinator for the Emergency Plan for Caron Downs. The 2 vehicles that have been abandoned in Mount Agar Road have finally been removed.

11. NEIGHBOURHOOD PLAN

The Chairman commented that the draft plan is now back with Cornwall Council for their comments before we finally submit it. The Clerk is working on the conformity statement and inserting updated maps in the evidence base.

12. PLANNING COMMITTEE REPORT

The Chairman advised that the Planning Committee met yesterday. We have requested that an application be referred to Cornwall Council Planning Committee to try to establish what is and what isn't an infill plot, the Parish Council had objected to the application however Cornwall Council wished to approve it, the application is for a new dwelling on Quenchwell Road outside of the settlement boundary. The appeal against the refusal for 60 dwellings off Quenchwell Road is still ongoing and there is no outcome as yet.

Planning application reference PA16/06449

The Chairman advised that there had been a pre-application meeting between the developers and the Parish Council. This was an outline application for 10 homes for elderly people with managers office and community lounge, this was on land off Bissoe Road, opposite the Doctors Surgery and adjacent to Pengelly Meadows. This application needed to be considered by the full Council as it was a multi-dwelling application which the Planning Committee did not have the authority to decide without consulting the full Council first. The Chairman asked that the Planning Committee and Carnon Downs ward Councillors be given authority to decide the Council's comment at the Planning Committee meeting on Monday 10th October. The Chairman said that the speed limit on Bissoe Road needed to be considered as part of this application if it became a full application.

The campsite application at Carnon Wallas Farm had today been approved.

There was a discussion about visibility and crossing the road from Pengelly Meadows over to Knights Meadow. The Clerk had asked Highways if the overgrown vegetation on the Pengelly Meadows side of the road was highways responsibility (this would be the hedge of the new recreation area).

Cllr Allen felt that our 'current local need' policy was geared towards affordable housing and did not presently cover sheltered accommodation for older people and felt that it would be reasonable for there to be an agreement by the full Council that our draft Neighbourhood Plan would cover the need of local people for 'sheltered accommodation'.

Cllr Allen felt that it would be for the developers to prove that there is a need to establish if there is a need in the parish to provide this type of sheltered accommodation. The Chairman wondered if there would be a possibility of a similar clause to the affordable local need clause being added to any permission that is granted.

Cllr Hambly-Staite asked for clarity on the local need for sheltered housing and if this was for people from the parish or from elsewhere. The Chairman said that it would have felt this should be for local need.

RESOLUTION: CLLR ALLEN PROPOSED THAT FULL COUNCIL ACCEPT OUR POLICY IN THE NEIGHBOURHOOD PLAN COVERS A SPECIFICALLY IDENTIFIED LOCAL HOUSING NEED NOT JUST AFFORDABLE HOUSING, SECONDED BY CLLR PARKER AND CARRIED UNANIMOUSLY.

The Chairman said that the Planning Committee meeting starts at 3.30pm on Monday 10th October and all Councillors are welcome to attend, but specifically those from Carnon Downs.

13. ACCESS & AMENITIES COMMITTEE REPORT

Cllr Johnson had written a report which is attached at Appendix 3.

Cllr Johnson formally thanked Cllr Allen for all his work on the Feock Trails walks project and Sam (our administration apprentice) had been busy working to get the narratives on our website. Cllr Allen would circulate the final drafts of the walks for information but did not want major revisions as this would be pretty much the final artwork. Saturday 18th February 2017 would be the launch day for the Feock Trails walks. Cllr Allen said we needed to decide how we would distribute the leaflets and where they would be available.

Cllr Johnson would like to use the surplus in the transport scheme for a Christmas Lunch for our volunteers. The Chairman commented that he would like to look into created a community hub in

Devoran and Carnon Downs, this may be along similar lines and include a lunch club and similar drop in type services for all ages of the community.

The next Access and Amenities Committee would be at **7.30pm (note later start date)**, the date would be arranged by the Clerk as the original date was not now suitable for everyone.

14. POINT QUAY ASSOCIATION REPORT

Cllr Gordon said there had been no meeting of the PQA held since the last Parish Council meeting.

15. TREE MANAGEMENT PROJECT UPDATE & COSTS

The Chairman advised that this has come from the public meeting we had in Feock regarding the issues with the Tree Preservation Order in Pill Creek in relating to numerous developments. This process has since been started by Cornwall Council and they are still carrying out consultation with all the householders and landowners in the area, some who should have been contacted unfortunately had not been in the original consultation and they have now been contacted by Cornwall Council so this process is taking longer than it had been hoped. There are different types of TPO's. 1. A permanent area order covering everything, 2. A site specific order which can cover an individual tree or group of trees. A permanent area order would mean that planning permission would be required for any works, which would include for example beech hedges.

We have had a proposal from a former Cornwall Council tree officer to survey the parish and the Clerk has now obtained a second quote to give a comparison and the prices are quite different so it needs to be established exactly what each one covers. There is however work that only Cornwall Council can carry out, this includes making the TPO order, carrying out consultation with landowners etc. Cornwall Council have not been able to give us an answer as yet on whether they have the funds/Officer time available to complete the final part of the process to put in place the TPO if we were to fund the survey work which we had proposals and prices for.

Cllr Hambly-Staite felt that the Pill Creek issue should be dealt with separately from the project proposal to survey the whole parish and review all TPOs. The deadline for comments is the 9th November 2016. Cllr Hambly-Staite asked that the Council continue with their support and commitment for this project.

Cllr Chamberlain said he wished to see a new TPO issued for Pill Creek and was disappointed that the original agreement that was made following the meeting at Feock appeared now to be being withdrawn. Cllr Chamberlain felt that we had been advised incorrectly about everything being covered by the TPO and felt that only trees with trunks larger than 7.5cm would be covered by the TPO. The Chairman said there was also a question of a conflict of interest with one of the consultants we had contacted as he was an ex-employee of Cornwall Council who had been involved in this project whilst he was employment and we were waiting for guidance on this from Cornwall Council.

Cllr Allen felt that the proposals we had received covered what we were looking for but he had concerns that the project could not be completed if Cornwall Council were not able to commit their resources to complete any necessary TPOs. Cllr Allen asked that this be discussed further at the next Planning Committee meeting.

RESOLUTION: THE CHAIRMAN PROPOSED THAT THE PARISH COUNCIL DOES NOT CURRENTLY HAVE SUFFICIENT INFORMATION TO MAKE A DECISION ON THIS ISSUE AND THAT HE WILL PERSUE THIS VIGOROUSLY AND WITH THE HELP OF CLLR CHAMBERLAIN TO OBTAIN ASSURANCES FROM

CORNWALL COUNCIL, SECONDED BY CLLR MACDONALD, CARRIED, WITH 2 ABSTENSIONS, ONE RECORDED AS CLLR HAMBLY-STAITTE.

Cllr Hambly-Staite said he was very disappointed at this outcome and was concerned that the landscape of the parish was at risk if we did not take this project forward quickly. He was also concerned that he had not been copied in on the email correspondence as he had been leading on this project. The Chairman apologised for his oversight in not copying Cllr Hambly-Staite on email correspondence and said he would forward all correspondence on to him for his information.

16. BUDGET & ENHANCEMENT PROJECTS FOR 2017/18

The Chairman asked everyone to start thinking about projects they would like to be included in next years budget so that the budget and precept could be agreed by Christmas. The Clerk would put this on the Access & Amenities agenda for further discussion and then on the November full Parish Council meeting.

UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING

There being no further business the meeting closed at 9.40pm.

Clerks report on matters arising from the last meeting October 2016

External Audit

The external financial audit has now been completed and we have received the signed off statement of accounts from Grant Thornton with no major issues raised. Our Internal Auditor, Steve Hudson, is coming in on 31st October to carry out our 6 month interim audit.

Crime figures

The latest crime figures available are for July and are as follows, there were 12 crimes in total, 6 in Carnon Downs, 1 in Devoran and 5 in Point.

1. Criminal damage/arson on Quenhewell Road, Carnon Downs
2. Other crime (Includes forgery, perjury and other miscellaneous crime) – The Forge, Carnon Downs
3. Criminal damage/arson at Parc-an-gwarry, Carnon Downs
4. Anti-social behaviour at Staggy Lane, Carnon Downs
5. Criminal damage/arson at Smithy Lane, Carnon Downs
6. Criminal damage/arson at Park View Close, Carnon Downs
7. Violence and sexual offences includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences – Market Street, Devoran
8. Criminal damage/arson at Chycoose Parc, Point
9. Other theft at Chycoose Parc, Point
10. Other theft at Chycoose Parc, Point
11. Anti-social behaviour at Chycoose Parc, Point
12. Anti-social behaviour at Chycoose Parc, Point

The police site shows that the crime reported was in or near to a certain location, so it may not be that there were 4 crimes in Chycoose Parc but that was the nearest point they had to log them to.

Bookswap at Carnon Downs

This has now been installed in the phonebox on Forth Coth. I am arranging with the Lions to provide a cabinet for the defibrillator. The defibrillator has arrived and is in the office.

Carnon Valley

The Environment Agency would be installing additional fencing in the location where the dog had drowned. They would be issuing a second statement/press release on the steps they would be taking shortly.

Carnon Downs Feasibility Study on highways issues and Devoran 20 mph zone

I have been advised that we will receive the report this week. A project plan for a 20mph zone in Devoran will be produced and will give exact costs and details of traffic calming requirements.

New recreation area in Pengelly Meadows and existing park

The surveys for the proposed older children's area have been issued via the secondary schools and key stage 2 of the local primaries. So far we have had a good response. The deadline is 17th October and I will take the responses to the Access & Amenities Meeting on 20th October. I have asked the company who provided an artists impression for the younger park to come up with 3 options that we can circulate for the key stage 1 children and the local pre-schools parents and children to pick their favourite. I have delivered letters to Pengelly Meadows, most of Bissoe Road and Parc an Gwarry to advise them of the suggestions for the two areas. I have had two comments from residents so far regarding potential noise from a skateboarding/scootering area.

The Bags of Help (Tesco) and Awards for All Lottery funding would be applied for once the outcome of the consultation exercises was known as we would need these details for the applications.

BT phonebox at Penelewey

I have advise Cornwall Council that we do not wish to adopt this phonebox.

Tree Management project

I have chased up the two consultants for prices for work and hope to receive these by the Parish Council meeting.

Community Emergency Plan

The first meeting for Feock village is arranged for Monday 10th October at 7pm in the St Feock Church Hall. This is being led by Paul Lightfoot and Martin Davey.

Feock Reading Room

The sale is progressing smoothly, I have the Commercial Property Standard Enquiries document to complete and have given permission for CC Legal to apply to Land Registry to remove the notice of the lease to the snooker club from the property's title

Debra Roberts
Parish Clerk
03/10/16

Financial Report – 4th October 2016

Total outgoing/accounts to be paid since the last meeting **£7892.07**

Includes:

Annual service of fire extinguishers and 2 new CO2 - £146

Business rates - £948 (second instalment)

Increased salary bill due to apprentice

Waiting on 3 EHS invoices for grass cutting.

Total income since last meeting in September **£51,419.66**

Includes: £48,500 second instalment of precept and localised Council Tax Support Grant

Donation from BHF for cabinet £152

Restronguet Creek Society – Share with Care signs contribution - £186.23

Current account bank balance and reconciliation - £120,968.10 as at 04/10/16

True balance - £115,803.10 (£4915 and DQPS not paid in £250 Your Choice)

Cambridge Easy Access Saver (Reserve a/c) - **£72,451.32** (includes £50K bond)

Profit & Loss report to date

Shows to date for the year 2016/17 for general/working account:-

Income	£124,945	£124,945
Expenditure	£186,902 (includes PWL repayment)	£54,146 (without PWL)
Balance	-£61,957	+£70,799 (without PWL)

(£132,756 was PWLB repayment made)

Report from Access and Amenities Committee for Parish Council Meeting

Tuesday 4th October 2016

Highway Issues at Devoran.

8 members of the public attended the AA meeting on Thursday September 22nd to discuss the above issues and traffic speeding in general within the parish of Feock. Following the report from County Highways which did not recommend a virtual pavement along the Greenbank Road, the consensus of the meeting was that people and the representatives of the pc at the meeting would like to see lowered speed limits generally and it was agreed that a meeting would be arranged with Cornwall Council to discuss once again the introduction of a 20mph zone throughout the village of Devoran. We intend to challenge the originally quoted cost of £31,500 for the implementation of this.

Our alternative plan would be to instigate some traffic calming measures for ourselves in the way of signage – e.g. 20 plenty signs, more and larger same green signs as on the tram road etc.

Thanks to the efforts of our clerk, we have just heard that we have been awarded £825 "to support a community safety initiative partnership initiative, Feock Action to Slow Traffic (FAST). To facilitate a feasibility study, set up a partnership group and run a speed awareness campaign". This was less than we originally applied for as we had originally asked for money to cover feasibility studies in Carnon Downs (we had already budgeted for this in this years budget anyway) and Feock villages, we were aware that we wouldn't get all the money we had asked for.

A new speed survey has just been completed on the Greenbank Road – results not known as yet.

There was also discussion with the public about the present precept and whether it would be acceptable to consider raising this from next year so that we can pay for traffic calming projects in all three villages in the parish.

Overgrown Highways hedges

The properties on the Tram Road that have overgrown hedges would be identified and the addresses given to Debra so that she can send them a standard notice requesting they cut their hedges back. This is in progress.

Feock Trails walk project

The 5 leaflets covering 9 walks are almost complete, it is hoped that final versions will be circulated to Councillors for comment next week. St Feock Holy Well has been re-

roofed. Phil and Ewen have re-sited one of the rotten footpath signposts at Carnon Mine and it was agreed that we would purchase another 10 galvanised stakes to start work on re-siting the others back into the ground. Full Parish Council had previously agreed that the £1000 budgeted for the Lengthsman scheme could be used instead for footpath sign works. The three Village Halls has been booked for Saturday 18th February for the launch of the leaflets. Sam has been working on getting the narratives onto the website. A new bench will be being installed at Carnon Mine, details here

<http://www.kingfisherdirect.co.uk/concrete-and-timber-park-bench?search=park%20bench>

Carnon Downs play park and new recreation area

We have a possible £50,506 possible funding (Section 106 money £40,506 plus potential £10,000 lottery funding to be applied for) to refurbish existing park and install equipment in the new recreation area at Pengelly Meadows. Following the decision at the AA meeting to consult via questionnaire with local children as we did with the Devoran play area, a questionnaire has been compiled by Vanessa, Debra and myself and duly sent out to local Secondary schools and key stage 2 of primary schools. Debra has written to residents of Bissoe Road, Parc an Gwarry and Pengelly Meadows to advise them of our plans and for them to comment on the suggestions.

We are also asking two companies for possible layout options for the existing younger park (Parc an Gwarry) to provide additional equipment and will consult with the local primary school and pre-schools/nurseries.

Transport scheme

We are having an informal meeting at 10.30 next Monday 10th October with our drivers and coordinator Ian Annear to discuss any issues and probably put out a request for more drivers. We are currently in profit of more than £100 and I would like to propose that we invite our volunteers for a Christmas Lunch on these proceeds.

There may be an attempt to set up a regular lunch for some of our regular customers, which might fit in well with a possible 'Living Well' project.

Our next AA meeting will be on Thursday 20th October. Topics on the Agenda to include:

1. Living Well project - ?setting up of a Community Hub
2. Results from Playground Questionnaires.
3. Visit from a Youth Worker to the meeting.

All our welcome to attend.